

**SUMMER VILLAGE OF GHOST LAKE
REGULAR MEETING OF COUNCIL
MINUTES**

July 7th, 2022, 5:30. p.m.
GHOST LAKE VILLAGE COMMUNITY HALL

COUNCIL	John Walsh Carey Fougere Karen Foudy	Mayor Deputy Mayor Councillor
STAFF	Mustafa Hashimi Sam Lokman Hassan Saeed	Chief Administrative Officer Finance Manager Planning and Development

ITEM DESCRIPTION

1.0 CALL TO ORDER

Called to order by Mayor Walsh at 5:49 p.m.

2.0 APPROVAL OF AGENDA

22-051

Moved by Councillor Foudy that the council approve the agenda items as presented.

CARRIED

3.0 DELEGATIONS

NIL

4.0 APPROVAL MINUTES

4.1 2022 AGM Minutes

22-052

Moved by Councillor Foudy that the council approve the 2022 AGM Meeting Minutes

CARRIED

4.2 Previous Council Meeting Minutes

4.2.1 March 21st Regular Meeting

22-053

Moved by Councillor Foudy that the council approve the March 21st Regular Meeting Minutes

CARRIED

4.2.2 April 20th Special Meeting

22-054

Moved by Councillor Foudy that the council approve the April 20th Special Meeting Minutes

CARRIED

4.2.3 May 11th Regular Meeting

22-055

Moved by Councillor Foudy that the council approve the May 11th Regular Meeting Minutes

CARRIED

5.0 OLD BUSINESS

5.1 Disc Golf Course

With respect to the disc golf course in the Summer Village of Ghost Lake, the council has been reviewing all the comments made both formally and informally, by the NELS committee, villagers, and in the recent Community survey. We have undertaken a thorough and careful review of the Land Use Bylaw (LUB), Municipal Sustainability Plan (MSP), Municipal Development Plan (MDP,) and

the Municipal Government Act (MGA). This issue has been reviewed in consultation with the SVGL planning officer council. As a result of this council would like to pass a series of resolutions to address this.

These resolutions are attached below the meeting minutes.

Council has decided to host an open house to provide an opportunity for villagers to review the proposed resolutions and discuss them with council.

5.2 Golf Course Completion

Deputy Mayor Fougere provided an update. There has been slow progress due to the rainy weather conditions. Currently, all the materials are in place and the priority is to complete the process soon.

5.3 Climate Resiliency Grant

SVGL has been awarded the Climate Resiliency Grant for \$74,550. The grant application and letter are attached to the meeting agenda.

22-056

Moved by Mayor Walsh that he and CAO Mustafa Hashimi sign off on the grant application

CARRIED

6.0 FINANCIAL

6.1 Balance Sheet

The Balance Sheet will be presented in the next council meeting.

6.2 2021 Financial Audit

Administration is working with the auditor, sending them the backup files and documents.

6.3 Taxes

Administration is working to send out receipts and confirmation of payment to all the villagers.

Council has instructed administration to reach out to the tax auditor to insure that the 2022 are aligned with the recommendations previously made.

6.3.1 Revisions

Administration worked with the Village's auditor to make revisions to some tax assessments.

7.0 COMMITTEE UPDATES

7.1 Disaster Services Committee

Deputy Mayor Fougere met with Agriculture and Forestry to renew the mutual aid plan.

7.1.1 Beaupre Hall Agreement

Working with administration to create agreement with Beaupre Hall to use it as an evacuation point in case of disaster.

7.2 FireSmart Program

Summer student Roisin is currently undertaking an online FireSmart course to learn about it and help villagers with learning how to fireproof their property.

7.3 Public Works

Moved the compost pile back.

Lit up the burn pile and closed it off for a couple of weeks. The committee will clean up the items in a burn pile that wasn't burned off.

Built a barrier for the rear/ emergency west entrance of the village.

22-057

Moved by Deputy Mayor Fougere the administration approached Alberta Transportation to inquire about marking the emergency exit near the highway with signage

CARRIED

7.4 Dock Committee

Mayor Walsh provided an update. The committee met and had a few requests for the administration:

- Update GIS data on dock allocation
- Upload previously submitted Dock Committee minutes
- Appointment of Doug Stewart as chair
- Reappointment of all committee members
- Administration draft a letter of non-use/delinquency to be submitted to property owners that have not used their docks for one season.
- Administration draft a letter of forfeiture to be submitted to property owners after they have not used their docks for two seasons.
- Legal opinion on the current dock policy
- Updated dock allocation list to be published on website and posted on bulletin board
- Updated dock waiting list on website
- Updated dock allocation list and map on website

7.5 Marigold Library

22-058

Moved by Mayor Walsh that council appoint Corrine Smith and Sharon Brown as the new representatives for Marigold Library Board.

CARRIED

7.6 Community Association

Councillor Foudy provided an update. The Community Association hosted a barbeque event right after the 2022 AGM and aims to host a similar event annually. The association will be taking over responsibility for planning the Regatta from 2023. Currently, the association is working to organize a barbeque event for the 2022 Regatta and acquire live entertainment. The association is also working to make the Community Hall more user-friendly by installing a TV, furniture, and shelves in the kitchen.

7.7 Natural Environment and Lake Stewardship

The committee is organizing an event on July 23rd focused on information about bats and demonstrating the use of echolocators to see and spot bats in the village. They are also looking to research the village compost pile and look into the noxious weeds around the area.

22-059

Moved by Mayor Walsh that the NELS committee review the NELS bylaw and recommend any amendments they want Council to make to that bylaw.

CARRIED

22-060

Moved by Mayor Walsh that Council appoint Tooney Fink to the NELS committee

CARRIED

22-061

Moved by Councillor Foudy that Council appoint Claire Huene as co-chair of the NELS committee.

CARRIED

8.0 NEW BUSINESS

8.1 Playground Slide

The administration has reached out to several playground equipment vendors to acquire options and costs for a playground slide. We are currently looking at measurements to figure out what types to consider. Administration is also looking at grants to see which ones could be applicable for the village playground.

Council has recommended that the administration looks into getting a short-term cost friendly solution and work to replace it with a more permanent solution in the future.

8.2 2022 Regatta

8.2.1 Schedule

The event is scheduled for July 29th-31st. The schedule detailing the activities will be published later.

8.2.2 Fireworks

22-062

Moved by Deputy Mayor Fougere that Council work to acquire fireworks for Regatta with a budget of up to \$3000

CARRIED

8.3 Summer Newsletter

Administration will work to send out the newsletter in the Fall.

8.4 Bylaw Officer

Council recommended that administration work to hire someone on a contractual basis to enforce bylaws in the village.

8.5 SDAB Status

8.6 Weather Station

Alberta Agriculture and Forestry requested installing an 8ftx8ft weather station in the village to assist them with predicting wildfires and acquiring weather data.

The information provided by weather stations helps Agriculture and Forestry determine fire hazards and allocate resources accordingly.

Council has recommended that the NELS committee survey the area where the station will be placed before SVGL approves the installation request.

8.7 Garbage / Bear bins

Report attached in agenda with costs received from Blu Planet Recycling.

Administration is looking for different options for bearproofing the garbage bins in the village and will provide more information to Council once all the vendors have provided costs and timelines.

8.8 Proposal for Community Center and Parks (GICB Program)

Administration is looking at grants applicable for the village community hall and the playground such as the grant from the GICB program. Administration will aim to host open houses and engagement sessions to get community input on the community center project.

A full report with details on the grant is attached in the agenda.

8.9 Community Hall Open Houses/Engagement Sessions

22-063

Moved by Mayor Walsh that the administration proceed with the grant application for the Community Center and Parks grant with the GICB Program

CARRIED

8.10 Municipality Accountability Program – New Bylaws

To see the full bylaws/policy and for more information, please see the report attached in the July 7th, 2022 Meeting Agenda

Public Participation Policy

22-064

Moved by Mayor Walsh that the Public Participation Policy be given first reading

CARRIED

22-065

Moved by Deputy Mayor Fougere that the Public Participation Policy be given second reading

CARRIED

22-066

Moved by Councillor Foudy that the Public Participation Policy be introduced for third reading

CARRIED

22-067

Moved by Deputy Mayor Fougere that the Public Participation Policy be given third reading

CARRIED

Bylaw 2022-02: Chief Administrative Officer Bylaw

22-068

Moved by Mayor Walsh that bylaw number 2022-02 be given first reading

CARRIED

22-069

Moved by Deputy Mayor Fougere that bylaw number 2022-02 be given second reading

CARRIED

22-070

Moved by Councillor Foudy that bylaw number 2022-02 be introduced for third reading

CARRIED

22-071

Moved by Councillor Foudy that bylaw number 2022-02 be given third reading

CARRIED

Bylaw 2022-03: Subdivision and Development Appeal Board Bylaw

22-072

Moved by Mayor Walsh that bylaw 2022-03 be given first reading

CARRIED

22-073

Moved by Councillor Foudy that bylaw 2022-03 be given second reading

CARRIED

22-074

Moved by Councillor Foudy that bylaw 2022-03 be introduced for third reading

CARRIED

22-075

Moved by Deputy Mayor Fougere that bylaw 2022-03 be given third reading

CARRIED

Bylaw 2022-04: Assessment Review Board Bylaw

22-076

Moved by Mayor Walsh that bylaw 2022-04 be given first reading

CARRIED

22-077

Moved by Deputy Mayor Fougere that bylaw 2022-04 be given second reading

CARRIED

22-078

Moved by Councillor Foudy that bylaw 2022-04 be introduced for third reading

CARRIED

22-079

Moved by Deputy Mayor Fougere that bylaw 2022-04 be given third reading

CARRIED

Bylaw 2022-05: Development Authority Bylaw

22-080

Moved by Mayor Walsh that bylaw 2022-05 be given first reading

CARRIED

22-081

Moved by Deputy Mayor Fougere that bylaw 2022-05 be given second reading

CARRIED

22-082

Moved by Councillor Foudy that bylaw 2022-05 be introduced for third reading

CARRIED

22-083

Moved by Deputy Mayor Fougere that bylaw 2022-05 be given third reading

CARRIED

Bylaw 2022-06: Emergency Management Bylaw

22-084

Moved by Mayor Walsh that bylaw 2022-06 be given first reading

CARRIED

22-085

Moved by Deputy Mayor Fougere that bylaw 2022-06 be given second reading

CARRIED

22-086

Moved by Deputy Mayor Fougere that bylaw 2022-06 be introduced for third reading

CARRIED

22-087

Moved by Councillor Foudy that bylaw 2022-06 be given third reading

CARRIED

Bylaw 2022-01: Procedural Bylaw

22-088

Moved by Mayor Walsh that bylaw 2022-01 be given first reading

CARRIED

22-089

Moved by Deputy Mayor Fougere that bylaw 2022-01 be given second reading

CARRIED

22-090

Moved by Councillor Foudy that bylaw 2022-01 be introduced for third reading

CARRIED

22-091

Moved by Deputy Mayor Fougere that bylaw 2022-01 be given third reading

CARRIED

9.0 In-Camera Session

22-092

Moved by Mayor Walsh that Council move in-camera at 8:48 p.m.

CARRIED

22-093

Moved by Mayor Walsh that Council move out-camera at 8:56 p.m.

CARRIED

22-094

Moved by Mayor Walsh that Council accept the resignation for Sam Lokman as Finance Manager for Ghost Lake Village until replacement.

CARRIED

10.0 ADJOURNMENT

Next regular meeting: August 3rd at 12 p.m. Virtually, via Zoom.

22-095

Moved by Mayor Walsh being that the agenda matters have been concluded, the meeting adjourn at 9:03 p.m.

CARRIED

Mayor

Chief Administrative Officer