

**SUMMER VILLAGE OF GHOST LAKE
MEETING OF COUNCIL
MINUTES**

June 25th, 2022, 10:00. a.m.
GHOST LAKE VILLAGE COMMUNITY HALL

COUNCIL	John Walsh	Mayor
	Carey Fougere	Deputy Mayor
	Karen Foudy	Councillor
STAFF	Mustafa Hashimi	Chief Administrative Officer
	Sam Lokman	Finance Manager
	Hassan Saeed	Planning and Development

ITEM DESCRIPTION

1.0 CALL TO ORDER

Called to order by Mayor Walsh at 10:07 a.m.

2.0 WELCOME & INTRODUCTIONS

Mayor Walsh discussed the problems with previous administration due to lack of communication. The previous CAO's files and data did not belong to the summer village, so council is working with administration to piece together important information and make the website and cloud backup system more robust to prevent future mishaps.

There were no financial implications due to the previous administration's performance.

Mayor Walsh provided introductions of the councillors and members of administration

3.0 2021 YEAR'S AGM MINUTES

No documentation of the 2021 AGM Minutes.

4.0 ADMINISTRATION'S REPORT

4.1 Annexation Status

Administration has submitted all the paperwork for the annexation. The annexation has been challenged on the basis of the ownership of land, however, administration doesn't see any issues arising. The village is not seeking ownership, but a change in jurisdiction. There is currently no set timeline due to the challenge of ownership, but administration is working to navigate the processes with the provincial government.

4.2 GRANTS

4.2.1 Alberta Community Champions Grant 2022

The summer village was approved for funding for five outdoor recycling bins which have been placed in the community.

4.2.2 Electric Vehicle Charging Station

Administration is looking at accessing a grant to fund an EV charging station in the community. Currently also considering the overall impacts such as long-term operational costs and feasibility. EV stations are normally required to be displayed on public maps, so we are investigating how to make the station exclusive to the community

4.2.3 Climate Resiliency Grant

This grant will provide funding for assessing climate change impacts in the community and help the village learn how to mitigate such impacts. Administration is working to make adjustments to the grant application

and will resubmit to the province for their approval. The village has chosen Morrison Hershfield as the consultants who will conduct the appropriate studies and help administration with the grant application.

4.2.4 Golf Course Renovation/ Upgrade

Currently in process, but progress was slowed due to rain. The overall upgrade is nearing it's completion. This renovation was covered through the MSI grant.

4.3 Carraig Ridge Well Diversion Proposal

The province sent out an email about the Statements of Concern regarding the Carraig Ridge Well. Council and administration felt that the concerns of the village weren't addressed and therefore will not be withdrawing the SOC.

Administration is working with the government to get those problems sorted out.

4.4 Municipal Accountability Program (MAP)

The MAP is an audit conducted by the province which looks at bylaws and procedures for small municipalities to ensure that proper procedures are being followed. The summer village was asked to make some changes, which the administration is working towards. Council recently passed three of the bylaws, and the rest are complete apart from the Emergency Management Bylaw.

Administration aims to complete all requirements and submit them to Municipal Affairs within the next month.

4.5 LUB planned review 2023, first call for volunteers

The summer village is looking for people interesting in participating in the review of the 2023 Land Use Bylaw and encourages residents to reach out to administration if interested.

5.0 FINANCIAL

5.1 2020 Financial Audit

The 2020 financial audit was completed in March and submitted to Municipal Affairs shortly after

5.2 2021 Financial Audit

Currently ongoing. Administration faced some minor formatting issues due to the switch from paper to an online based system, and is also working to gather data from the previous year.

5.3 2022 Budget

The 2022 budget was passed in the May 11th regular council meeting. Compared to the previous year's budget, there were changes to the MSI grant funding, summer student allocation which were offset from the contingency funds. Administration does not foresee this to be a yearly trend regarding the recent changes.

5.4 **Taxes**

The tax notices were sent out end of May. Administration has received most of the payments from villagers and will be sending our receipts early July and notifications for the confirmation of payment.

6.0 **COMMITTEE REPORTS**

6.1 **Disaster Services Community**

The committee held a tabletop exercise in February, attended by the RCMP and Jamieson Fire Department. Deputy Mayor Fougere attended disaster management course and wildfire exercise in Canmore. Committee is currently focused on updating agreement with Agriculture, Forestry and Rural Economic Development regarding fire response. Committee is also working on updating the village evacuation plan, and working with administration to create the Emergency Management Bylaw.

6.2 **FireSmart Program**

Hosted a FireSmart demonstration around the village, which focused on strategies to improve FireSmart awareness in the village. Received \$500 grant.

The new summer student will be enrolled in the FireSmart course.

6.3 **Public Works**

The committee has been working on;

- Burn pile with Pete Ireland and Warren Wilson
- Snow fence with village residents
- Moving speed bump with Pete Ireland and Pete Attalla

- Adding two speed bumps on the 700 road
- Added gravel to the slope up to the upper village area
- Added gravel to some dips in the road by the west end and garbage area
- Expanded the turn around area by the front gate
- Cutting golf course and village common areas
- Repairs to the beach swing
- Brent Goodwin performed maintenance on the tractor

The newly hired summer student will be starting upcoming Monday (July 27th) to help with related activities. The committee is working with administration to look for grant money to pay for a new playground.

6.3.1 Disc Golf Course

The Manager of Science and Conservation Planning for the Nature Conservancy of Canada analyzed the hillside and recommended that the entire habitat be left in its natural state and have restricted access. The holes will be removed from the hillside. The committee is currently seeking provincial assistance in making the hillside a natural preserve and repairing any damage caused by the new course installation. New holes will be located in areas with invasive and non-native species and will also be set in concrete bases which can be moved. The committee is looking for people to help with the design and setup of the course.

The committee is also seeking a government grant for new baskets.

6.3.2 Bear Bins

The committee is also working with administration to look for bear proofing the outdoor bins due to several incidents of bear activity in the past few weeks.

6.4 Dock Committee

The committee was successful with dock reallocations, and thanks everyone involved for their cooperation. The aim is to continue monitoring usage, and develop an updated policy. Dock and anchor work is approaching closure.

6.5 Marigold Library

Christine Boyd provided update on the Marigold Library. She thanked everyone for the donations, and volunteers Karen Smith, Judy Ireland, Pat and Donna Zambory and Sharon Cockx.

Donna Bauer is the village representation on the Marigold Library Board and attends 4 board meetings annually.

6.6 Community Association

The association thanked all its members who supported them through fees, which help host multiple events throughout the year.

6.6.1 Past events and upcoming

The community association hosted a curling event, an Easter egg hunt, ping pong and horseshoe throwing event with barbeque and a poker, pool and ping pong event.

Aiming to host a Halloween and Christmas party. The association is also aiming to get entertainment such as music for the Regatta event. During

their last meeting, the association discussed hosting a potential truth and reconciliation event in the fall.

6.6.2 Community building plans

According to the recent community survey, 85% of the respondents were in agreement of converting the hall into a community hall. Administration is looking for grants to help with the renovation of the community hall and aims to help this funding to offset majority of the costs. SVGL will also be hosting engagement sessions and open houses to get input in what the community wants put in the hall.

6.6.3 Community building rental

According to the community survey, 88% of respondents were in favor of renting out the hall to villagers. The hall is currently in use for Ukelele groups. Community association and administration are looking at the potential to install furniture, TV, equipment for kitchen and other supplies. These will be paid through membership fees, grant funding and donations to the association.

6.7 Natural Environment and Lake Stewardship

Karen Laustsen provided update on behalf of the NELS committee. Regarding the Carraig Ridge developments, the committee commissioned to reanalyze tests on the well. The committee determined that the modeling and tests done on the

well were unsatisfactory and therefore the statement of concern will not be withdrawn regarding the well until further tests have been done.

The committee plans to work towards protection of springs and the Carraig Ridge development in the future, as well as researching upgrade of the village compost area, education and outreach possibilities. The committee aims to host quarterly meetings in the future, on the second Tuesdays of September, March and June.

7.0 COMMUNITY SURVEY

7.1 Short Term Rentals

According to the survey, people are not in favor of short term rentals such as Airbnbs. SVGL to aim to update the new Land Use Bylaw and either ban these rentals or create a policy accordingly.

7.2 Long Term Rentals

Most people were in favor of long-term rentals. Terms and conditions for long-term rentals will be specified in the Land Use Bylaw.

7.3 Secondary Suites

7.4 Entrance Signage

Respondents were in favor of signage. Council is working with administration to figure out how to acquire signs.

7.5 **Mailboxes**

Continued discussions with Canada Post. SVGL is on the list to meet with Canada Post representative who can help implement mailboxes in the community.

8.0 CLOSING REMARKS AND ADJOURNMENT

8.1 **Volunteer Thank You**

SVGL thanks the village residents for their participation during events and in the community survey

8.2 **Committee Recruitment**

22-050

Moved by Councillor Walsh that the agenda items have been concluded, and that the meeting adjourn at 12:35pm.

CARRIED