

Summer Village of Ghost Lake

Fire Prevention and First Response Committee

Minutes: FP&FR Committee SVGL Hall 10: am - 11: am – Saturday, March 17, 2018

Present: Boyd, Betts, Bawtinheimer, Ireland, Smith and Council Rep: Wilson

Absent: Bauer, Miller

Noted & Discussed Changes: The **Fire Prevention & First Response Committee** will continue with planning and advisory role for Council and the Initial Assist Team. The new **Initial Assist Team** will provide the operational role of maintaining and providing initial assistive services with our equipment for our Community and Emergency Responders.

1. **Reviewed:** Red and Yellow Trucks: annual C-VIP Inspection, repairs, budget, maintenance
2. **Committee:** First Response vs Initial Assist – discussed name, rationale and roles.
 - Committee 2018 meetings schedule: **May 10, July 19, Sept 6, Nov 1, Jan. 10 (Hall: Thur. at 7: pm)**
 - Warren to speak w Sharon and Council and report back to us so that we can have the background as to why the committee is to be split in two. A lack of volunteer is a concern. **DONE**
3. **Fire Safety Bylaw:** update and discussion of rationale report
Suggestions: regulations become a Device Policy rather than a Bylaw, keep Fire Ban levels simple to understand and enforce.
4. **Incident notifications:** present lack of notification is unacceptable.
Action: Betts and Smith will set up a Texting Callout Procedure for the Initial Assist Team **DONE**
5. **Portable Pump** update: province will not buy us a pump but will rent again; we need pump now
Suggestions: we look after procurement ourselves with province paying us: cheaper and more control
6. **Initial Assist Team:** Fire Commission meeting? Discussion
Reviewed: our Terms of Reference document in preparation for the meeting

Minutes: Initial Assist Team SVGL Hall – Saturday, March 17, 2018 11: am – 12:00

Present: Ireland, Bawtinheimer, Betts, Boyd, Smith and Council Rep: Wilson

Absent: Miller, Walsh

1. **Monthly Vehicle Inspections Roster:** April: **Walsh**, May: **Betts**, June: **Miller**, July: **Boyd**, Aug: **Walsh**, Sept: **Ireland**, Oct: **Betts**, Nov: **Bawt**, Dec: **Smith**, Jan: **Ireland**, Feb: **Miller**, Mar: **Bawt (C-VIP)**
2. **Maintenance and repairs:** Bawtinheimer and Smith will inspect YT pump, pipes and valves
3. **Training plans:** wait until after Fire Commission Meeting; would like to meet with our Fire Departments to discuss how we can assist them and prepare to assist if we should arrive first.
4. **SOP for Directing Emergency Responders at 1A Hwy:** discussed procedures and equipment.
Action: set up **Highway Signal Kits:** one in Hall and “**Bird House**” at Gate (Wilson constructed) **DONE**
5. **Hall Water Storage Tank:** discussed role of green truck body vs dragging the tank in and out of hall.
6. **Operations: Red Truck:** reviewed new and improved pump starting procedures.
Note: the new procedures on back of tank; also need to install new window washer pump and switch
7. **Operations: Yellow Truck:** Ireland and Smith brought truck back from Airdrie. Cochrane Fire
 - Department filled tank for us (only changed \$29/gal).
 - **Future** - practice drafting from the green tank back bib and the top access port.

Bill&Fred

Co-chairs

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