

MINUTES OF THE STEERING COMMITTEE FOR THE MUNICIPAL DEVELOPMENT PLAN OF THE SUMMER VILLAGE OF GHOST LAKE HELD ON SATURDAY, JUNE 9, 2018 AT 1:00 P.M. AT THE COMMUNITY SERVICES BUILDING, GHOST LAKE, ALBERTA.

PRESENT Mayor John Walsh, Debby Brotzell-Betts, Bob Miller, Ed Gnenz, Karen Laustsen, Peter Attalla, Assistant Administrator Sherri Bureyko and Consultant Greg Birch.

Called to Order by Greg Birch at 1:10 pm.

INTRODUCTIONS G. Birch introduced himself to the committee and provided a brief background of his experience

AGENDA REVIEW Agenda reviewed by committee, no changes or additions noted.

OGANIZATIONAL MATTERS **OBJECTIVE**
The committee discussed the objective and goals of an MDP as well as the role of the plan within the context of the planning system or planning hierarchy, that applies across the province. It was discussed that MDP's are Statutory Plans legislated by the Provincial Government to be approved by council no later than April 1, 2021. The MDP is a land-based Plan and consists of both mandatory and optional items.

TERMS OF REFERENCE

The Terms of Reference were discussed, and it was acknowledged that the role of the committee members is to be the link between the consultant and the community.

SELECTION OF CHAIR The following nominations were made:

- Ed Gnenz nominated Peter Attalla
- Karen Laustsen nominated Debbie Brotzell-Betts
- Debby Brotzell-Betts nominated Bob Miller

The committee discussed the role of the Chair.

Peter Attalla was elected as Chair of the Municipal Development Plan Steering Committee

Selection of Vice-Chair Peter Attalla nominated Debby Brotzell-Betts

Debby Brotzell-Betts was elected as Vice-Chair of the Municipal Development Plan Steering Committee

**FUTURE
MEETINGS**

The 4 Scheduled Steering Committee Meetings with the Consultant were discussed . G. Birch provided an outline of the proposed phases of the project and when meetings would occur.

Meeting 2 -after the Public Consultation in Phase One is completed and ready for review. – Early September

Meeting 3 – After the Draft MDP is ready for review, prior to the Phase Two Public Consultation – Late October

Meeting 4 – After the Public Consultation in Phase 2 - November

**GHOST LAKE
DISCUSSION**

The consultant, G. Birch led the committee in a structured discussion about the Summer Village of Ghost Lake

**SUSTAINABILITY
PLAN**

The Committee discussed the existing Summer Village of Ghost Lake Sustainability Plan. The way the Plan was developed and the extent of Public Consultation that was undertaken was discussed as was the Plans relevance to the MDP. The Chair directed administration to highlight the Sustainability Plan in the next Village Newsletter, as well as on the website, reminding residents to revisit the plan in preparation for the first phase of Public Consultation. It was also discussed that an update from the Committees referenced in the Sustainability Plan to show what progress has been made in their areas would be beneficial.

**PUBLIC
CONSULTATION
FOR MDP**

The committee discussed the option of holding a workshop versus a survey for the initial Public Consultation in Phase One. It was decided that the consultant would administer a Survey and that the Open House in Phase Two would be adjusted to include a facilitated workshop to ensure adequate input and feedback from residents on the draft Plan. The committee will review the survey questions and provide feedback to the consultant prior to the survey being distributed.

ADJOURNMENT

MEETING ADJOURNED AT 4:00 pm