

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF GHOST LAKE HELD ON MONDAY, DECEMBER 11, 2017 AT 5:00 P.M. AT THE SUPER 8 COCHRANE, COCHRANE, ALBERTA.

- PRESENT Mayor John Walsh, Deputy Mayor Warren Wilson, Councillor Robyn Carrier, Chief Administrative Officer Sharon Plett, Assistant Administrator Sherri Bureyko and four residents.
- Called to Order by Mayor Walsh at 5:16 pm.
- APPROVE COUNCIL reviewed the agenda
AGENDA
- 17-087 MOVED by Deputy Mayor Wilson that Council approve the agenda as circulated.
CARRIED.
- MINUTES The minutes of the Regular Meeting of October 19, 2017 were circulated to Council
- 17-088 MOVED by Mayor Walsh that the minutes of the Regular Meeting of October 19, 2017 be adopted as circulated.
CARRIED.
- WEED COUNCIL reviewed the quote received from Prairie Environmental for weed CONTROL inspection services and reviewed the option of using the MD of Bighorn weed inspector.
- 17-089 MOVED by Mayor Walsh that Council appoint Kendra Tippe of the MD of Bighorn as the Weed Inspector for the Summer Village of Ghost Lake.
CARRIED.
- BOW RIVER IT was recommended to table discussion of the Bow River Working Group until WORKING Karen Laustsen has been able to meet with the Bow River Working Group GROUP contact. It was noted that he would not be available until early 2018.
- EMERGENCY Mayor Walsh indicated that there was nothing new to report on the cost sharing WATER SUPPLY of the pump and equipment with Alberta Environment.
- VEHICLES ON Karen Laustsen, Co Chair of the Natural Environment Committee and Bill THE ICE Motherwell a resident in the Ghost Lake area attended the meeting to bring to Council's attention the safety and environmental issues around vehicles being allowed on the ice during the winter. They outlined safety concerns surrounding vehicles falling through the ice and contamination concerns when the vehicles are left abandoned in the water. Concerns were also outlined with property security when people to access private lands via the shoreline. Bill Motherwell is looking for support from Council to recommend that the access gates at the east end of the reservoir be locked during the winter.

Council indicated that they would assess the issues along with the potential effect it could cause of increased traffic into the summer village looking for an overland alternative for entering the ice.

MUNICIPAL
DEV. PLAN

The Administrator reported that Alberta Municipal Affairs will be creating a templated municipal development plan for summer villages. It was recommended to table further discussion on the municipal development plan until the template is received.

TRAVIS

A report was provided by the Assistant Administrator that indicated the Travis program is a voluntary program. It was agreed that the Summer Village would not participate in the program, however, it was agreed to review weight and size restrictions to control damage to the roads in the Summer Village. Administration will review restrictions with the engineer and bring forward recommendations.

COMM
BUILDING
WATER

Council reviewed a proposal that was received for a water treatment system for the community service building. Discussion was had on a backwash system and on the installation of a hot water tank. It was noted that the facility is wired for an electric hot water tank. Council indicated that they will earmark funds in the budget for a water system in the community building. It was agreed that an alternate system will be reviewed also to determine which system best meets the needs for the building.

INITIAL ASSIST
TEAM

The Administrator reported on the offer received from the Fire Commissioner's office to assist the Summer Village in setting up the initial assist team. She noted that they will be assigning a representative to assist the vilalge and a meeting will be set up with Council reps, Fire Committee reps and administration to commence the review.

FIRE BYLAW

Fred Smith, Co-chair of the Fire Committee provided a list of recommendations for the changes to the fire bylaw. He indicated that he would create a red line version of the amendments and forward to administration.

GRASS
CUTTING

Discussion on grass cutting of village open spaces will be tabled for further review and investigation.

PLAYGROUND
INSPECT

Council reviewed the playground inspection report and noted the minor items that require attention. It was recommended that during a work bee that volunteers be organized to address the deficiencies.

PAYMENT
SCHEDULE

The payment schedule, outlining payments of direct withdrawals and cheque nos. 1569 – 1588 in the amount of \$ 34,101.69, was acknowledged by Council.

CASH
STATEMENT

Council reviewed the Cash Statement for the period ending November 30, 2017.

- 17-090 MOVED by Cr Carrier that the Cash Statement for the period ending November 30, 2017 be approved as submitted.
CARRIED.
- FINANCIAL Council reviewed the Balance Sheet and Revenue and Expense report for the
STMT period ending November 30, 2017 and the year-end projections.
Council discussed reserves and potential year end surplus.
- 17-091 MOVED by Cr. Carrier that unexpended funds in planning be reserved for future
MDP work, unexpended funds in Rec and Parks goods be reserved for parks
operational, unexpended library goods be reserved for future library
expenditures, that the ALET and Ambulance reserves be consolidated into the
Contingency Reserve and any surplus remaining at year end be placed in the
Contingency Reserve.
CARRIED.
- 17-092 MOVED by Mayor Walsh that the Revenue and Expense Report and Balance
Sheet for the period ending November 30, 2017 be approved as submitted.
CARRIED.
- 2018 BUDGET A draft 2018 budget and report was prepared for Council by administration,
incorporating items discussed at the previous meeting.
- Discussion was had on the dock expansion, confirming that there are still funds
remaining from a previous council resolution for the committee to move forward
with approvals. It was noted that approvals are needed prior to moving forward
with the work to determine what can and can't be undertaken. It was confirmed
that \$2,000 be allocated for approvals.
- Discussion was had on repairs on the boat launch road. Council agreed to
allocate \$15,000 towards capital works.
- Discussion was had on water filtration and hot water at the Community Services
Building. It was agreed that \$12,000 be allocated towards the project with
funding from MSI Capital.
- It was recommended that new greens for the golf course be tabled at this time.
- It was recommended that STARS be contacted to see if they would donate a
landing kit and AED.
- 17-093 MOVED by Deputy Mayor Wilson that Council approve the interim 2018
budget to be further reviewed at the February Council meeting.
CARRIED.
- SURVEILLANCE Council reviewed a resident letter received recommending that Council consider
CAMERA installing surveillance cameras at the entrance to the Summer Village. Council
reviewed the request and the administration report and agreed that they would
not consider installing surveillance cameras.

AIR BnB	Council reviewed a resident letter requesting that council intervene and stop Air BnB's from operating in the Summer Village. Council reviewed the letter and the administration report which outlined various classes and definition of home use in the summer village land use bylaw and from other municipalities that specifically deal with Air BnB land uses. It was agreed that this is a land use bylaw content issue and that further discussion be deferred to the Municipal Development Plan and Land Use Bylaw updates.
MARIGOLD LIBRARY	Council reviewed and acknowledged the statement of benefits received from the Marigold Library.
PUBLIC WORKS	NIL
DOCK	Mayor Walsh submitted a report on behalf of the committee reporting that the committee has started monitoring on dock usage. They also requested the following actions: The Committee has recommended Gary Stewart be appointed to the Dock Sub-Committee to fill the vacancy created by Noel Betts.
17-094	MOVED by Cr. Carrier that Gary Stewart be appointed to the Dock Sub-Committee for a two year term ending August 31, 2019. CARRIED. The Committee reported that the swim dock has not been used for several years and recommended that it be donated to 506 Ghost Lake Village.
17-095	MOVED by Mayor Walsh that the swim dock be donated to 506 Ghost Lake Village. CARRIED.
FIRE	Fred Smith attended the meeting and requested if Council could ask the Canada Post about obtaining a postal code for the Summer Village. It was indicated that this was requested several years ago and denied, however many couriers, etc. rely on postal codes for locating properties. Administration will contact Canada Post. The minutes of the November 18, 2017 Committee meeting were filed with Council. Council discussed the emergency vehicles. It was understood that the green vehicle cannot be used as it is not registered and has several mechanical issues, far too expensive to repair. There was discussion that repairs should be undertaken on the yellow truck to ensure it can pass inspection. Fred Smith noted that the repairs for the yellow vehicle are included in their 2018 budget proposal.

- 17-096 MOVED by Mayor Walsh that council authorize repairs on the yellow fire truck.
CARRIED.
- COMM /
SOCIAL NIL
- NATURAL
ENVIRONMENT NIL
- EMERGENCY NIL
- RECEIVABLES Council reviewed information received regarding an outstanding accounts
receivable.
- 17-097 MOVED by Cr. Carrier that council close the meeting to the public for Agenda
item Receivables as per Section 17 Freedom of Information and Protection of
Privacy Act, Council at 9:05 pm.
CARRIED.
- 17-098 MOVED by Mayor Walsh that Council come out of in camera at 9:08 pm.
opening the meeting to the public.
CARRIED.
- 17-099 MOVED by Mayor Walsh that unless the property owner provides the
previously requested information to Council on or before December 31, 2017,
Council will no longer be open for review of the outstanding accounts receivable
and the outstanding balance of Invoice 179 remaining on January 1, 2018 will be
placed onto the tax roll of Lot 18 Block 7 Plan 6490EL pursuant to the
provisions of the Fire Safety Bylaw.
CARRIED.
- INTERMUNI
DEV PLAN &
COLLAB AGMT The Administrator brought forward a proposal for the MD of Bighorn, Summer
Village of Waiparous and Summer Village Ghost Lake to apply for a grant under
the Intermunicipal Collaboration component of the ACP grant program for the
development of Intermunicipal Development Plans and Intermunicipal
Collaboration Frameworks as required under the Municipal Government Act
recent amendments. The Summer Village of Ghost Lake would serve as the
managing partner and the project would be 100% funded by the grant.
- 17-100 MOVED by Deputy Mayor Wilson that the Summer Village of Ghost Lake serve
as the managing partner in an application for creating Inter-Municipal
Development Plans and Inter-Municipal Frameworks for the Summer Village of
Ghost Land and the Municipal District of Bighorn and for the Summer Village of
Waiparous and the Municipal District of Bighorn and will be submitted by the
Summer Village of Ghost Lake under the Intermunicipal Collaboration
component of the Alberta Community Partnership Grant and that the Summer
Village of Ghost Lake agrees to abide by the terms of the Conditional Grant
Agreement, governing the purpose and use of the grant funds.
CARRIED.

BYLAW
ENFORCEMENT
& COMPLAINT
POLICY

Council reviewed a draft policy established for complaints being submitted to the Summer Village and processing complaints.

17-101

MOVED by Deputy Mayor Wilson that Council adopt the Bylaw Enforcement and Complaint Response Policy.
CARRIED.

ADJOURNMENT
17-102

MOVED by Mayor Walsh that the meeting adjourn at 9:14 pm.
CARRIED.

Mayor

Chief Administrative Officer

DRAFT