

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF GHOST LAKE HELD ON SATURDAY, JUNE 10, 2017 1:00 P.M. AT THE COMMUNITY SERVICES BUILDING IN GHOST LAKE, ALBERTA.

PRESENT Mayor Brian Oblak, Deputy Mayor Warren Wilson, Councillor Noel Betts, Chief Administrative Officer Sharon Plett, Assistant Administrator Sherri Bureyko, MLA for Banff Cochrane Cam Westhead and 58 residents.

Called to Order by Sharon Plett at 1:04 p.m.

MINUTES The minutes of the 2016 Annual Meeting held on June 25, 2016 were circulated and a summary read aloud.

MOVED by Corinne Smith and seconded J McTavish that the minutes of the 2016 Annual Meeting be adopted as circulated.

CARRIED.

MAYOR'S REPORT Mayor Oblak reported on the following:

This would be his last mayor's report, ending his service as a council member for the Summer Village. He encouraged residents to serve on Council.

He spoke of the importance of volunteerism in the community and listed all the ways that residents volunteered categorizing them into the following areas: 1. protecting each other, 2. making things convenient for each other, 3. helping the village meet their obligations, and 4. helping each other recreate and enjoy the community.

He reported on the administrative items Council dealt with in the past year including meeting compliance with the modernized Municipal Government Act through the development of a Code of Conduct and Procedure Bylaw. He noted that the new council will need to continue with developing a public participation policy and municipal development plan.

He reported that the subject of bylaw enforcement was moved forward in the past year, resulting in selecting and contracting a bylaw enforcement officer. He outlined that the bylaw officer is engaged on an "as needed" basis and that administration would be the initial contact. This service will only be used in cases where resolution cannot be obtained through communication between the Village and the violator.

He reported on the lowering of the lake water levels and the Province providing the summer village with an emergency pump during the low water level events and with providing potable water supply to those residents experiencing well issues during the drawdown. He thanked Fred Smith and Bill Bauer for coordinating with the Province with the installation and operation of auxiliary fire protection water issues. The Province is moving away from continuing to supply an auxiliary water pump to the village and the incoming Council will work through that issue with the Province.

He reported that Council had approved a Weed Control Management Plan brought forward by the Natural Environment Committee and indicated that the weed control program is underway. He noted that the management plan is intended to bring the weed issue under control through thoughtful planning.

He reported on the changes in recycling initiatives in the past year, cancelling the agreement with the Town of Cochrane Eco Centre and bringing a recycle bin into the community.

In order to gauge the wishes of the residents, Council undertook a survey last year regarding community standards. This survey helped Council gain insight into resident's opinions and helped Council shape a guideline for parking on boulevards at Ghost Lake. He reiterated that boulevards and village lands are not to be considered extensions of personal parking and that personal vehicles, recreational vehicles and equipment should be parked on a resident's own property, not on public property and boulevards. The exception would occur during summer weekends where residents' guests can part an RV over the weekend on the boulevard directly in front of the resident's property.

He thanked residents for their patience and understanding with the delay in the road resurfacing project and reported that work will be commencing very soon.

The last project reported on was the Property ID signs, advising residents that signs are available today and that all residents must install signs by the end of August.

He ended his report with a thank you to all residents of the Village and to the CAO Sharon Plett.

FINANCE The Administrator presented a 2016 financial report which included:

\$5,000 of tax revenue transferred to capital reserves for future projects  
Physical assets acquired in 2016 totaled \$14,450 and included \$7,500 initial assist vehicle (funded from reserves) and \$6,960 multipurpose room ( funded by MSI grant)

As of December 31, 2016, approximately \$257,615 in grants were available for the capital road surface upgrade projects. In 2017 an additional \$100,916 will become available for capital works projects.

Reserves at the end of 2016 totaled \$251,571 and include:  
ALET \$5,825, Contingency \$34,005, Ambulance \$652, Road Maintenance \$221, Fire Equipment \$15,737, Rec Good Operating \$500, Rec Board \$7,113, Library \$140, Planning \$850, Capital Works \$143,915, Rec & Parks \$4,281, Bylaw \$5,000, MSI \$34 and MR Reserves \$33,036.

FINANCE The Administrator reported on the 2017 budget indicating that the change in

property taxes was 4.6% compared to 3.6% in 2016

The following comparatives were reported

	2017	2016	
School Taxes	120,344	116,815	3% increase (1% 2016)
Municipal Taxes	94,375*	88,506	6% increase (7% 2016)
Operating Expenses	142,275**	147,242	
Capital Expenses	281,600***	270,000	Road work from previous year

\*1% municipal increase = \$974

\*\*includes \$5,000 to capital reserves

\*\*\*\$250,000 Road Resurface \$30,000 golf greens (subject to funding) \$1,600 fire equipment

MOVED by Randy Deines and seconded by T Fink that the Finance Report be accepted as presented.

CARRIED

**PUBLIC WORKS**

Warren Wilson started by thanking the volunteers that have helped in the Public Works area, as well he indicated there are signup sheets out at the back of the room for all the areas in the community needing volunteers in public works. He provided an update on public works noting the summer village has secured a STEP grant this year and have hired Justin Bauer who starts on June 26th. All supervisors are in place but if anyone is interested in being an alternate please sign up. The recycle bin program has been brought into the Village as a permanent service. The Green truck is currently for sale. The Golf course is in rough shape but due to the high cost to make repairs, grant funding will be required before the project can proceed.

**DOCK COMMITTEE**

Noel Betts thanked all the volunteers who worked on the dock committee this year. The committee has undertaken a fair amount of planning and discussion on how to create dock spaces to accommodate the residents who currently do not have dock access. The engineering assessment has been done and it was determined that dock space can be created at the west end. At this point contractors are needed to provide bids on doing the work based on the engineering report and funding will need to be secured/approved by council and permits applied for. Noel also indicated he will be stepping down from the Dock Committee as he will not be running for re-election this year. A new Chair will be required for the committee.

**MARIGOLD**

Donna Bauer provided an update on Marigold and the Village library acknowledging the volunteers that assist with Marigold and the local facility. Donna highlighted some of the programs and services available through the Marigold Library and encouraged all the residents to continue to use and enjoy the

library.

NATURAL  
ENVIRON.

Sharon Plett presented for Karen Laustsen, Co-Chair of the Natural Environment and Lake Stewardship Committee in Karen's absence. A reminder was made to residents of the concerns over the continued spread of Whirling Disease in the fish population. The Weed Control Program has commenced its first year. The contractor that sprays for weeds in Village can be contracted by residents to arrange to spray their private property. Contact information was included in the last Village Newsletter.

Bruce and Connie have let the Village know they have many 5' to 6' pine trees they have raised up and are donating to the Village to plant on public lands. Warren Wilson will take the lead on the project and Bill has offered to dig holes with his bobcat. A group of volunteers will be coordinating to move and plant the trees this summer.

It was noted that Sharlene Fritz has retired from the Natural Environment Committee. Her contributions were recognized, and she will be missed. As a result, there is an opening on the committee as well as a vacancy for co-chair.

FIRE &  
FIRST  
RESPONSE

Bill Bauer and Fred Smith, co-chairs of the committee presented. The committee thanked council for their support and thanked those who volunteered during the year with a combined 650 hours of volunteer time.

It was reported that the Wildfire Preparedness Guide was completed along with the Fire Response Procedure this past year and communication and distribution of those documents were provided to area fire departments.

Water storage and pumping capacity was increased with the purchase of a 1200 tank and a 1000 gallon water truck.

The committee continues to hold practices, meet with area fire departments and continues to work towards Alberta Fire Protection Plan Certification, which includes proper address id on each property in the Village.

Residents are asked to review and post the Fire Response Procedures in their home, ensure their property is fire safe and if possible, join and train with the initial assist team.

Residents were reminded that the Initial Assist team are not fire fighters. If there is a fire the first call needs to be to 911. The initial assist team, if available, will assist fire departments by providing water. The Committee continues to be on the lookout for fire risks in the community.

EMERG.

July Ireland presented in Kathy Oblak's absence. Judy started the report thanking the committee volunteers and indicating some of the actions undertaken by the Committee during the past year:

Advising council on the development of emergency plans and programs;

Liaise with Alberta Emergency Management Agency  
Liaise with other municipalities to build relationships and share ideas and discuss possible mutual aid  
Community emergency municipal planning training  
Risk assessment in the area  
Resource booklet for starting up an Emergency Operation Centre  
Planning for a table top exercise  
Initial development of the emergency plan  
Updated emergency contact information sheets.

It was noted that the committee is looking for a few more members to join the committee.

COMM. Brian Oblak reported that Leah Fink will be coordinating the Regatta this year. It was noted that Corinne Smith is maintaining the Ghost Lake Live social email list and that residents wanting to sign up for social event news are asked to sign up with Corinne.

PROPERTY SIGNS Sharon Plett noted that property address signs are available after the meeting for pickup. Signs were procured from the City of Calgary at a very reasonable price. Residents are asked to post them as per bylaw regulations as these signs are being installed for safety. The signs are to be easily visible from the road. There will be a follow up for non-compliance.

QUESTIONS The following questions were brought forward by residents:

Peter Attalla requested an update on the Bow River Basin Council participation. A brief discussion was held on our ongoing involvement in this committee and the need for more engagement with the Village representatives.

Tim Blik asked about the discrepancy between Development Permit applications and Bylaws. This will be brought to the Development Officer for review and amendment where necessary.

Corinne Smith made an announcement that Line Dancing classes will be held on Tuesdays at 2pm. She noted that this is a fun and free community activity.

Judy Ireland moved a vote of thanks to Council and administration for their work over the past four year term of Council

ADJOURN. MOVED by Bill Bauer that the meeting adjourn at 2:20 p.m.  
CARRIED.

Chair

Chief Administrative Officer

Unadopted