

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF GHOST LAKE HELD ON TUESDAY, JULY 11, 2017 AT 6:00 P.M. AT THE GHOST LAKE COMMUNITY SERVICES BUILDING, GHOST LAKE, ALBERTA.

- PRESENT Mayor John Walsh, Deputy Mayor Warren Wilson, Councillor Robyn Carrier, Chief Administrative Officer Sharon Plett, Assistant Administrator Sherry Bureyko and four residents.
- Called to Order by Mayor Walsh at 6:15 pm.
- APPROVE AGENDA Council reviewed the agenda as circulated.
- 17-049 MOVED by Deputy Mayor Wilson that Council approve the agenda as circulated.
CARRIED.
- MINUTES Council reviewed the minutes of the Regular Meeting of May 3, 2017.
- 17-050 MOVED by Deputy Mayor Wilson that the minutes of the Regular Meeting of May 3, 2017 be adopted as circulated.
CARRIED.
- Council reviewed the minutes of the Special Meeting of June 10, 2017.
- 17-051 MOVED by Cr. Carrier that the minutes of the Special Meeting of June 10, 2017 be adopted as circulated.
CARRIED.
- Council reviewed the minutes of the Organizational Meeting of June 15, 2017.
- 17-052 MOVED by Cr. Carrier that the minutes of the Organizational Meeting of June 15, 2017 be adopted as circulated.
CARRIED.
- ROAD PROJECT Council reviewed the update report submitted on the hard surface road project indicating that the majority of the work has been completed. The contractor will be returning to the Village to complete work on the driveway transition gravel and loam and seed on the road shoulders. Final inspection still to occur.
- WEED CONTROL The Administrator recommended tabling review of a weed control officer at this time as Prairie Environmental is currently undertaking the weed control management program inside the Village and identifying weed issues.
- BYLAW ENFORCEMENT Council recommended tabling discussion of bylaw enforcement until the end of the meeting.
- BOW RIVER WORKING GROUP Council tabled discussion of Ghost Lake membership on the Bow River Working Group, awaiting a response from the MLA.

EMERGENCY WATER	<p>Council reviewed a summary report on the Fire Committee Co-chairs' attempt to obtain emergency water supply for the Summer Village during the Provincially mandated flood mitigation measures lowering the water levels in the reservoir. Council also reviewed correspondence between the Administrator and Alberta Environment, generally stating that emergency water supply would be accessed at the boat launch by the dam.</p> <p>It was agreed that a letter be written under the signature of the Mayor to the Executive Director, Alberta Environment and Parks, indicating the need for access to emergency water supply to be located inside the Summer Village.</p>
PAYMENT SCHEDULE	<p>The payment schedule outlining payments of direct withdrawals and cheque nos. 1511 - 1544 in the amount of \$ 65,643.24 was acknowledged by Council.</p>
CASH STATEMENT	<p>Council reviewed the Cash Statement for the period ending June 30, 2017.</p>
17-053	<p>MOVED by Mayor Walsh that the Cash Statement for the period ending June 30, 2017 be approved as submitted. CARRIED.</p>
FINANCIAL STMT	<p>Council reviewed the Balance Sheet and Revenue and Expense report for the period ending June 30, 2017.</p>
17-054	<p>MOVED by Mayor Walsh that the Revenue and Expense Report and Balance Sheet for the period ending June 30, 2017 be approved as submitted. CARRIED.</p>
MUTAL AID AGREEMENT CALGARY	<p>Council reviewed the staff report and the Mutual Aid Agreement with the City of Calgary and area municipalities.</p>
17-055	<p>MOVED by Cr. Carrier that Council direct the Mayor and Administrator to sign the City of Calgary Mutual Aid Agreement on behalf of the Summer Village of Ghost Lake. CARRIED.</p>
CULTURE AND TOURISM	<p>Council acknowledged a letter from the Minister of Culture and Tourism inviting nominations for the Stars of Alberta Volunteer Awards.</p> <p>A copy of the downloadable poster will be posted on the notice board.</p>
RESIDENT LETTER - ROADS	<p>A letter of concern was received from a resident regarding the road improvements, outlining concerns with materials used, gravel depth on driveway transitions, potential speeding and drop offs.</p> <p>Council reviewed the letter along with the road upgrade status report and felt that most issues are being addressed. Council indicated that speeding will be monitored to determine if it becomes an issue that requires further action.</p>

- RESIDENT LETTER – PHOTO** A letter was received asking Council if they would undertake having a photo taken of residents in commemoration of Canada’s 150th Birthday.
- Cr. Carrier indicated that she would take the suggestion forward to the Communication and Village Social Life Committee for review.
- BIGHORN LAND USE BYLAW** A letter was received from the MD of Bighorn to the Summer Village inviting their participation in a survey regarding their land use bylaw review. Councillors were invited to respond to the survey.
- FORTIS SERVICE** Council reviewed a request from Fortis for installation of a 50m underground secondary cable for a new residential service in the 400 Block.
- 17-056 **MOVED** by Mayor Walsh that the Summer Village grant approval conditional upon the installation being setback a minimum of 1 metre from the edge of the hard surface road carriageway.
CARRIED.
- PUBLIC WORKS** The following two topics were reviewed:
- Breakwater – Deputy Mayor Wilson reported on the repairs required to the north/south spit of the breakwater where the cables holding the logs are popping up. He recommended that road crush be placed in the area. It was noted that there is a \$3,000 budget for repairs, which should cover the cost of supply and install of the road crush.
- Council further discussed additional repairs required at the breakwater and indicated that a plan of repairs be developed for further consideration.
- Recycle Bins: Council reviewed the bins for both waste and garbage and requested that the usage of the bins be monitored over the next month to determine if there is an need to change the types of bins ie. recycle vs waste. It was also recommended that the bins be moved to allow 3 foot space between each bin.
- DOCK** Mayor Walsh reported that the committee will be meeting in August to review the engineer results. He indicated that no proposal has been made to Council. He also noted that the Committee will be reviewing the possibility of commencing the monitor program under the dock space policy to ensure that dock spaces that are not being used be reallocated to residents that require spaces. This could free up needed dock space until such time as an expansion occurs.
- FIRE** Bill Bauer reported that the committee held a practice on Saturday and will be meeting with the Black Diamond Turner Valley fire departments for some fire and equipment pointers. He noted that the burn pile is full and the committee will be approaching Council in the near future for permission to burn.

- COMM /
SOCIAL
- Cr. Carrier reported that she has met with Leah Fink, the coordinator for the Regatta and that Leah has agreed to serve on the Communications and Village Social Life Committee.
- 17-057
- MOVED by Mayor Walsh that Leah Fink be appointed to the Communication and Village Social Life Committee for a two year term up to August 31, 2019. CARRIED.
- Cr. Carrier also reported on an idea that has come forward to create a directory on the website to promote home based businesses and hobbies of residents. It was noted that there is space on the website for each committee and that a directory could be accommodated.
- NATURAL
ENVIRONMENT
- Council discussed the work proposed by the Environment Committee on the west end and the need for mulch. It was agreed that Ghost Lake would accept one truck load of wood chips from the Waiparous chipping program.
- The Administrator noted that Connie Beaton and Bruce Macdonald have agreed to let their name stand for reappointment to the Natural Environment Committee.
- 17-058
- MOVED by Deputy Mayor Wilson that Connie Beaton and Bruce Macdonald be reappointed to the Natural Environment and Lake Stewardship Committee for a two (2) year term to August 31, 2019. CARRIED.
- EMERGENCY
- Council discussed the recent power outage in the Village and it was agreed that a cable for the generator be purchased.
- 17-059
- MOVED by Mayor Walsh that Council authorize the purchase of a cable for the generator for a cost of approximately \$600 with funds to come from contingency reserve in the event it cannot be funded in the current year budget. CARRIED.
- MUNICIPAL
DEV PLAN
- Council reviewed the staff report indicating the need for the Summer Village to create a municipal development plan. Council indicated that they have a Sustainability Plan, where much of the information forming a municipal development plan would be derived from. It was recommended that the local universities be contacted to determine if there are any senior students that could assist the Summer Village to create a Municipal Development Plan through a course assignment project. The Administrator will review Council's request with the Environmental Design and Planning faculties at the University of Calgary and Mount Royal University.
- REGULAR
MEETING
- Council discussed dates for the next Regular Council meeting.
- 17-060
- MOVED by Deputy Mayor Wilson that the next regular council meeting be held on Tuesday, September 19, 2017 at 6:00 pm at the Community Services Building, Ghost Lake, Alberta.

CARRIED.

BYLAW
ENFORCEMENT

Council discussed the bylaw enforcement needs for the community and requested the Administrator to create a list of the types of complaints that have been filed over the past year. The Administrator agreed to create the list and to compile Council’s comments regarding bylaw enforcement. Once lists and the comment compilation is circulated, Council to consider dates for a potential meeting to further discuss bylaw enforcement as a group and with the bylaw officer.

ADJOURNMENT
17-061

MOVED by Mayor Walsh that the meeting adjourn at 9:10 pm.
CARRIED.

Mayor

Chief Administrative Officer

DRAFT