

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF GHOST LAKE HELD ON WEDNESDAY, MAY 3, 2017 AT 6:30 P.M. AT THE GHOST LAKE COMMUNITY SERVICES BUILDING, GHOST LAKE, ALBERTA.

- PRESENT Mayor Brian Oblak, Deputy Mayor Warren Wilson, Councillor Noel Betts, Chief Administrative Officer Sharon Plett and two residents.
- Called to Order by Mayor Oblak at 6:30 pm.
- MUNICIPAL RESERVES John Walsh of M.J.L. Professional Corporation attended the council meeting to request a refund of the \$32,000 Cash in Lieu funds that were paid by M.L.L. Professional Corporation for the subdivision for lots 9, 10 and 11 Block 5 Plan 6490EL.
- 17-013 MOVED by Mayor Oblak, that Council seek a legal opinion to determine if there are any requirements or restrictions relating to the release of municipal reserve funds.  
CARRIED.
- MINUTES Council reviewed the minutes of the Special Meeting of February 8, 2017.
- 17-014 MOVED by Cr. Betts that the minutes of the Special Meeting of February 8, 2017 be adopted as circulated.  
CARRIED.
- ROAD PROJECT Work will commence in early summer when weather is conducive.
- 2017 ELECTION The Administrator noted that Council is required to appoint a returning officer for the upcoming election and to determine if special ballots will be accepted.
- 17-015 MOVED by Mayor Oblak that Sherri Bureyko be appointed Returning Officer for the Summer Village of Ghost Lake 2017 Election.  
CARRIED.
- 17-016 MOVED by Cr. Betts that pursuant to Section 77.1(1) of the Local Authorities Election Act (LAEA), the Summer Village provide for special balloting for the 2017 municipal election and pursuant to Section 77.1(21) LAEA electors may request special ballots in writing delivered to the Office of the Returning Officer either by mail, email or fax and pursuant to section 77.2(3.1) LAEA special ballots must be received by the Returning Officer on or before 4:00 pm on Thursday, July 6, 2017.  
CARRIED.
- WEED CONTROL The Administrator reported that an Information Session will be held on Saturday May 13<sup>th</sup> with Prairie Environmental to review the 2017 weed control management program. She also noted that the Summer Village of Ghost Lake is required to appoint a weed inspector, pursuant to the Weed Control Act.
- 17-017 MOVED by Cr. Betts that the MD of Bighorn be approached to determine if they would be interested in contracting their weed control services to the Summer Village.  
CARRIED.

- PROPERTY ID SIGNS Council finalized discussion on the Property ID signs, indicating that all separate title privately owned land, both vacant and improved, will be supplied a standardized address sign, that owners must install by August 31, 2017.
- BYLAW 230 Being a Bylaw to require property identification signs erected on properties within the summer village.
- 17-018 MOVED by Cr. Betts that Bylaw 230 be given first reading.  
CARRIED.
- 17-019 MOVED by Deputy Mayor Wilson that Bylaw 230 be given second reading.  
CARRIED.
- 17-020 MOVED by Mayor Oblak that Bylaw 230 be introduced for third reading at this meeting.  
CARRIED UNANIMOUSLY.
- 17-021 MOVED by Mayor Oblak that Bylaw 230 be given third reading and declared finally passed.  
CARRIED.
- COMMUN. PROTOCOL Council reviewed the draft Council communications protocols.
- 17-022 MOVED by Cr. Betts that Council adopt the Council communications protocols, as presented.  
CARRIED.
- COMMITTEE PROTOCOL Council reviewed the committee protocols.
- 17-023 MOVED by Deputy Mayor Wilson that the committee protocols be adopted as presented.  
CARRIED.
- BYLAW ENFORCEMENT The Administrator noted that a contract has been negotiated with 1070 Traffic Safety & Security Ltd. for bylaw enforcement services. The Bylaw Enforcement Committee will require members in order to hear any complaints that may be filed against the bylaw enforcement officer.
- 17-024 MOVED by Cr. Betts that the Summer Village of Ghost Lake enter into a contract with 1070 Traffic Safety & Security Ltd. for bylaw enforcement services.  
CARRIED.
- 17-025 MOVED by Deputy Mayor Wilson that T. Miller of 1070 Traffic Safety & Security Ltd. be appointed Bylaw Enforcement Officer for the Summer Village of Ghost Lake.  
CARRIED.

- 17-026                    MOVED by Cr. Betts that Mayor Oblak be appointed as the Council representative and John Walsh as the resident representative on the Bylaw Enforcement Committee.  
CARRIED.
- PAYMENT                    The payment schedule outlining payments of direct withdrawals and cheque nos. 1486 - 1510 in the amount of \$ 48,295.73 was acknowledged by Council.  
SCHEDULE
- CASH                        Council reviewed the Cash Statement for the period ending March 31, 2017.  
STATEMENT
- 17-027                    MOVED by Cr. Betts that the Cash Statement for the period ending March 31, 2017 be approved as submitted.  
CARRIED.
- FINANCIAL                    Council reviewed the Balance Sheet and Revenue and Expense report for the  
STMT                        period ending March 31, 2017.
- 17-028                    MOVED by Mayor Oblak that the Revenue and Expense Report and Balance Sheet for the period ending March 31, 2017 be approved as submitted.  
CARRIED.
- 2017 BUDGET                    Council reviewed the draft budget for 2017, acknowledged the increase in the  
AND MSI                        school requisition and reviewed the MSI grant allocation.
- 17-029                    MOVED by Cr. Betts that Council apply the MSI grant funding in the amount of \$7,558 to Waste Management.  
CARRIED.
- 17-030                    MOVED by Mayor Oblak that Council approve the 2017 Budget.  
CARRIED.
- BYLAW 231                    Being a Bylaw to set the 2017 Tax Rates.
- 17-031                    MOVED by Mayor Oblak that Bylaw 231 be given first reading.  
CARRIED
- 17-032                    MOVED by Cr. Betts that Bylaw 231 be given second reading.  
CARRIED.
- 17-033                    MOVED by Deputy Mayor Wilson that Bylaw 231 be introduced for third reading at this meeting.  
CARRIED UNANIMOUSLY.
- 17-034                    MOVED by Cr. Betts that Bylaw 231 be given third reading and declared finally passed.  
CARRIED.

AUMA	Council acknowledged the AUMA report on Bill 8 amendments to the Municipal Government Act.
BOW RIVER WATER MGMT	Council acknowledged a copy of the Bow River Water Management Project update as presented during the April 4, 2017 meeting with stakeholders.
FCM DEFENSE FUND	FCM submitted a request to member municipalities to contribute towards a legal defense fund. Council acknowledged and declined.
SUPERNET	Council acknowledged a letter from the Minister of Service Alberta indicating that they are discussing an approach for the future of SuperNet and potential rural broadband.
GARBAGE BINS	Council reviewed letters received from two residents with regards to the garbage bins. It was agreed that the bins will be moved to avoid the prevailing winds from opening the lids on the bins.
STEP	Council acknowledged the approval for funding for the 2017 STEP program.
RESIGNATION	Council accepted, with regret, Sharlene Levson's resignation from the Natural Environment Committee.
BIGHORN SUBDIVISION	Council acknowledged the circulation referral from the MD of Bighorn for the Carriag Subdivision.
WATER WELL ASSESSMENT	Council acknowledged the report from Applied Aquatic Research on the Ghost Reservoir Water Wells Assessment. Council recommended that a note be placed in the upcoming newsletter reminding residents to contact the Province if they experience any water well problems during the reservoir draw down.
911 CALL AREA	Council reviewed a letter received from a resident with regards to the 911 calling area. The Administrator noted that First Nations lands are not covered by 911 and that residents will be reminded in the upcoming newsletter that if they are calling 911 outside the Summer Village, that they are to remain on the phonenumber and a Telus operator will transfer their call to the 911 dispatch.
ASVA MINISTER RESPONSE	Council acknowledged a letter from Minister of Environment to the Association of Summer Village of Alberta with regards to abandoned ice huts on lakes.
PUBLIC WORKS	Deputy Mayor Wilson reported that the spring clean up will be held on May 13.
DOCK	Cr. Betts reported that the committee will be looking for a new chairperson after the civic election. John Walsh noted that the committee will be obtaining quotes on the dock expansion, based on the engineering drawings.
SOCIAL	Council reviewed a request received to use the Community Services Building for a recreational event. Council noted that the building can only be used for municipal sponsored events. It was recommended that the individual be

approached to determine if they would be interested in serving on the Communication and Village Social Life Committee.

**FIRE** It was reported that a fire occurred in the Village on March 4<sup>th</sup> with both Jamieson Fire Department and Cochrane responding to the fire. The fire committee members assisted by bringing the town vehicle to the scene and also communications with the Provincial fire inspector.

The Committee co-chairs recommended that Bill Boyd be appointed to the fire and first response committee.

17-035 **MOVED** by Cr. Betts that Bill Boyd be appointed to the Fire and First Response Committee for a two year term up to August 31, 2019.  
**CARRIED.**

**NATURAL ENVIRONMENT** The Administrator read an email report submitted by Karen Laustsen regarding updates on the committee. Council agreed to path improvements by replacing the platform and placing mulch on the path. Council also approved the recommended locations for planting the lodgepole pines that have been cared for by Connie Beaton.

**INCAMERA** An item that included information subject to FOIP was presented to Council for review.

17-036 **MOVED** by Cr. Betts that Council go in camera at 8:20 pm.  
**CARRIED.**

17-037 **MOVED** by Deputy Mayor Wilson that Council come out of the in camera session at 8:25 pm.  
**CARRIED**

**FIRE & EMERGENCY** **MOVED** by Cr. Betts that all invoices received from fire and emergency responders for calls to summer village private properties, be invoiced to the property owner where the emergency was responded to.  
17-038 **CARRIED.**

**ADJOURNMENT** **MOVED** by Mayor Oblak that the meeting adjourn at 8:26 pm.  
17-039 **CARRIED.**

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Mayor

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Chief Administrative Officer