

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF GHOST LAKE HELD ON SATURDAY, JUNE 25, 2016 AT 1:00 P.M. AT THE COMMUNITY SERVICES BUILDING IN GHOST LAKE, ALBERTA.

PRESENT Mayor Brian Oblak, Deputy Mayor Warren Wilson, Councillor Noel Betts, Chief Administrative Officer Sharon Plett and 43 residents.

Called to Order by Brian Oblak at 1:04 p.m.

Brian Oblak welcomed everyone to the Summer Village Annual General Meeting and introduced himself as Mayor, Deputy Mayor Warren Wilson, Councillor Noel Betts and Administrator Sharon Plett.

MINUTES The minutes of the 2015 Annual Meeting held on June 27, 2015 were circulated and a summary read aloud.

MOVED by Mel Teghtmeyer that the minutes of the 2015 Annual Meeting be adopted as circulated.
CARRIED.

MAYOR'S REPORT The 2016 organizational meeting held in May resulted in the reappointment of Brian Oblak as Mayor and Warren Wilson as Deputy Mayor.

Mayor Oblak reported on the following:

Council reps have been meeting with Alberta Environment to review flood mitigation as it affects the Summer Village. Province provided a presentation to residents at end of April.

Fire Protection is an ongoing discussion and all committees that deal with fire and emergency will be working on a "Made in Ghost Lake" solution.

Council created a position for bylaw enforcement. In the upcoming year Council will review a balance of good neighbor policy and enforcement and determine if bylaws need to be amended.

The Summer Village online mapping has been launched. Residents and public can access the site to view properties at Ghost Lake including ortho photos, land use, civic addresses and lot dimension. Work will continue and hope to have contours on the maps soon.

Reappointments to Committees has been outstanding, with all but one committee member requesting reappointment for another 2 years.

The third annual Volunteer Appreciation Potluck social was well attended last fall and Council will continue with another event this fall. Residents are asked to submit photos to be included in the Slideshow.

Back room in the Community building has been repurposed into a multipurpose

room for use by committees. There is some storage available for committee supplies. Thanks was given to Warren Wilson for coordinating the project.

Thanks was expressed to Village residents that got involved in items that were over and above civic affairs including working with the Ghost Valley group on logging trucks on Jamieson Road, Rural Crime Watch, flood mitigation and partnering to bring an osprey nesting platform to the Village. Unfortunately legal easement requirements restricted Council from securing the Osprey platform.

Council has been working through some of the MGA amendments introduced by the Province last year and have adopted a Procedure bylaw and Code of Conduct for Councillors, created 3 year operating budgets and 5 year capital plans and are currently working on the public participation policy. Additional changes were introduced this year to the MGA which includes mandatory Municipal Development Plans for all municipalities and mandatory intermunicipal plans that extend beyond planning to include regional servicing. There is a short timeline to complete these plans.

Council is moving into its final year of a 4 year term with general elections to be held in 2017.

Mayor Oblak thanked everyone for coming out to the annual general meeting and for their interest and continued support in the Summer Village.

FINANCE
RPEORT

\$5,000 of tax revenue transferred to capital reserve for future projects;
There were no physical assets acquired in 2016

Approximately \$251,355 in grants for capital projects is available in 2016.

2016 Budget

Changes in Property Taxes 3.5% increase

| | 2016 | 2015 |
|--------------------------------|------------|---------|
| School Taxes 1% increase | 116,815 | 115,627 |
| Municipal Taxes 7% increase | 88,506 | 82,681 |
| Operating Expenses | 114,059** | 111,076 |
| Capital Expenses | 270,000*** | 40,000 |

** includes \$5,000 to capital reserves

*** \$250,000 Road Resurface \$20,000 fire equipment

| | | |
|-------------------|--|---------|
| FINANCE REPORT | Reserves at end of 2015 total \$ 243,319 and include | |
| | ALET - | 5,825 |
| | Contingency | 24,823 |
| | Ambulance | 652 |
| | Road Mtce | 221 |
| | Fire Equipment | 21,637 |
| | Rec Goods Operating | 500 |
| | Rec Board | 6,605 |
| | Library | 140 |
| | Planning | 850 |
| | Capital Works | 140,751 |
| | Rec & Parks | 4,281 |
| | Bylaw | 5,000 |
| | MSI Interest | 34 |
| MR Reserves | 32,000 | |

PUBLIC
WORKS

Warren Wilson provided an update on public works noting the summer village has secured a STEP grant this year and have hired Justin Bauer. All supervisors are in place and an orientation will occur on July 3rd. Blackline Safety, Cody and Bernadette's company, donated the use of a Work Alone monitoring system for the summer student program.

TransAlta has completed their work for fish habitat west of the Village. They have provided the Village with gravel in some areas of the roads in the west end as a good neighbor thank you for allowing them to access their site through the Village

A recycle bin program has been brought into the Village as a pilot for the summer. If it proves successful, Ghost Lake's participation in the Cochrane EcoCentre will be discontinued and the Recycle bin will become a permanent service. The Bin will be monitored during the pilot and reviewed in the fall.

Ariana Westendorf-Guest has been fire guardian for the Summer Village and will be responsible for fire bans. The Village normally follows the fire bans of the Province and MD of Bighorn. This year the Village put on their own fire ban due to the decreased access to emergency water supply.

NATURAL
ENVIRON.

Karen Laustsen, Co-Chair of the Natural Environment and Lake Stewardship Committee presented a report from the committee, first outlining the members of the committee and acknowledging the assistance from waiparous community news and ghostlakeLIVE for helping send out committee information. She reported on the bird identification event hosted by the committee and the resource persons that have assisted them over the past year including the Riparian rep of Cows and Fish providing ideas for enhancement at the spring and Bill Mortherwell from Bow River Basin Council. The future goals of the committee are to create an inventory of the native plants species, develop a role of the committee to protect the natural environment and facilitate baseline environmental lands and stewardship deliverables that are practical for the community.

She indicated that the Village was confronted with easement issues that prohibited the ability to bring an osprey platform in the Village. She also noted the successes of having Fish and Wildlife monitor the winter ice fishing activities.

EMERG.

Kathy Oblak, Director of Disaster Services started her report thanking the committee volunteers and indicating some of the actions undertaken in the past year:

- Advising Council of the development of emergency plans and programs
- Liaise with Alberta Emergency Management Agency Association (AEMA)
- Liaise with other municipalities in the region to build relationship share ideas and discuss potential mutual aid
- Community Emergency Municipal Planning training with AEMA
- Risk Assessments of our area
- Planning for table top exercise
- Initial development of an Municipal Emergency Management Plan with support from Waiparous
- Updating Emergency contact information sheet

She thanked Sharon Plett Village Office and Rob Morton AEMA for their assistance and guidance and invited residents to join the committee.

FIRE

Brian Oblak reported that the committee is reviewing initial assist equipment and is looking at the possibility of purchasing a utility truck. He indicated that the committee will be meeting in the next few weeks and will host a fire practice.

COMM.

Sharon Plett reported that there are two email distribution lists in the summer village; one of the lists is managed by the Summer Village Administrator and the second is a voluntary list managed by Corinne Smith.

Types of emails that are send through the Summer Village of Ghost Lake Distribution:

- Notices of Meetings and Village sponsored events ie. Regatta; Volunteer Appreciation Social;
- Notice of Newsletter postings;
- Municipal Notices ie. Fire Bans, Weed Spraying
- Request for Public Works Committee volunteers

The Ghost Lake communications are supplemented with the Ghostlake website which will have more resource based information for residents regarding civic matters including bylaws, newsletters, minutes, agendas, etc.

Corinne Smith, who manages the voluntary email distribution known as Ghost Lake LIVE noted that there is a broader range of email addresses which extend to relatives and friends of Ghost Lake residents. In order to get onto the distribution list of Ghost Lake LIVE residents need to contact her. She noted that she passes along information and does not edit. She noted that anyone who wants information passed along through GhostLakeLIVE to please ensure the content is complete.

Sharon Plett noted that the third level of communications at Ghost Lake is the Emergency Phone Call system. This service is managed by the Summer Village administration and the Ghost Lake Emergency Plan communications person. She encouraged residents to contact the Village Office anytime there is a change in phone numbers. In the event of an emergency broadcast phone and text message will go out to all phone numbers of the list. The messages will be initiated either by the Village Office or the Emergency Committee communications person.

FIRE
PROTECT

Sharon Plett reported that the Summer Village does not have a service agreement for fire protection, that both the MD of Bighorn and Rocky View County have confirmed they cannot enter into a service agreement. Ghost Lake will continue to receive fire protection from response received through 911 requests.

The Fire Protection ad hoc committee was created to bring together various committees that work on fire and emergency at Ghost Lake to review current practices and work on an overall fire protection plan for Ghost Lake. She also noted that the Summer Village was successful in obtaining funding for a preparing a Wildfire Preparedness Guide. Work will commence very soon on that project. The GIS project is currently working on the Burn Probability forecasting and Ghost Lake hopes to partner with Forestry and Waiparous to bring hands on training to the initial assist team.

**FLOOD
MITIGAT.**

Sharon Plett reported that the Province held an Open House at the end of April and made a presentation to residents on flood mitigation and drought management. She also noted that with the water level not dropping as much as the previous year, there were no water wells affected by the lower lake levels. The lowered lake levels resulted in a lack of access to emergency water supply which resulted in the Province supplying the Village with a portable water pump. The Province is considering the possibility of making access modifications near the windsurf breach to improve emergency water access during lowered lake levels. The Province will be conducting an assessment of the groundwater and water supply with the objective of obtaining scientific data for determining impacts to water wells in relation to reservoir elevations. The Summer Village is still awaiting information from the Province on land value impacts.

Noel Betts reported on recent information on other ideas being considered for flood mitigation and in particular one that raises the level of the lake that would result in flooding at the Village. It was recommended that Council try to get a representative to attend the Bow River Basin Mitigation group meetings to be involved in the discussions of various ideas.

**MARIGOLD
LIBRARY**

Chris Boyd provided an update on Marigold and the Village library acknowledging the volunteers that assist with Marigold and the local facility and indicating that she has a information and feedback sheet available for residents. Chris also reported on the summer reading events being held at the Nan Boothby Library in Cochrane.

Chris recognized the efforts of Renee Schleussing over the years bringing the library to the Summer Village and the work she did to bring the library to the standard it is today. After Renee passed away earlier this year the library committee requested Council's consideration in renaming the library in Renee's memory. The library was officially named the Renee Schleussing Memorial Library and a dedicated plaque was unveiled.

**INVASIVE
SPECIES**

Tanya Rushcall of Alberta Environment attended the Annual Meeting to provide a presentation to residents on aquatic invasive species, providing details on the Clean Drain Dry Your Boat campaign along with information on invasive fish species and aquatic weed infestation. She outlined the legislation that deals with preventing invasive species from entering Alberta lakes and rivers and the various programs of public awareness and monitoring occurring throughout the Province.

QUESTIONS The following questions were brought forward by residents:
Inquiry into the dredging work undertaken in the west end if that work would be resulting in expanded boat dock space. It was clarified that dredging work undertaken in the west was done by TransAlta for the Province to protect fish habitat when the water level is lowered. It was noted that Council has received cost estimates for expanding the dock space for future consideration.

A vote of thanks was extended to Council and administration for their work over the past year..

ADJOURN. MOVED by Judy Ireland that the meeting adjourn at 3:10 p.m.
CARRIED.

Mayor

Chief Administrative Officer

Unadopted DRAFT